

Atlantic Recreation and Facilities

Conference & Trade Show

May 27th to May 29th, 2020

Call for Presentations



CONFERENCE OVERVIEW:

The fourth bi-annual Atlantic Recreation and Facilities Conference and Trade Show will be held **May 27th to May 29th, 2020** at the Sheraton Hotel in St. John's, NL. The Conference Program Committee is seeking to recruit presenters for this major event, which will attract up to 300 delegates from all four Atlantic Provinces.

OUR FOCUS:

This year's conference theme is **"Focused on the Future"**. The theme invites us to be forward thinking when it comes to anticipating changes in the recreation and facilities sector. The conference will provide an opportunity to explore current practices and new ideas that may shape ongoing practices and standards in the sector.

WHO WILL ATTEND:

- A mix of both rural and urban professionals, volunteers and elected officials from the Atlantic Provinces, including:
- Municipal and provincial elected officials
- Recreation managers, especially those with an interest in, or who are responsible for parks, culture and planning and operations
- Arena, Pool and Recreation Facility Operators
- Community recreation programmers
- Students and new professionals
- Contract staff, consultants and strategic planners
- Academics
- Public health practitioners
- Professionals from allied sectors including: crime prevention, tourism, agriculture, education, health and wellness, outdoor education, and inclusion

PRESENTERS:

This will be a great opportunity for experts in the field to share their knowledge and insight. If you are aware of anyone who may be interested, please forward this document to them.

Please note: Deadline for submission is October 1st, 2019

Presenters will be notified on or before November 30, 2019, regarding the suitability of the proposed presentation and our ability to include the session in the program schedule.

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CALL FOR PRESENTATION SPECIFICS:

1. Proposals must be received by 12:00 p.m. (AST) Tuesday – October 1st, 2019

Submitted by Email: rfans@sportnovascotia.ca

2. For each individual proposal, the application form must be completed and returned. ***If you have multiple ideas for presentations, more than one submission is welcome and encouraged.***

3. We encourage the copying and distribution of this Call for Presentations.

4. The Conference Program Committee reserves the right to make final presentation selections and edit descriptions and speaker biographies.

5. By submitting a presentation proposal, it is understood that the presenter(s) agree to be part of an evaluation process that encourages conference participants to evaluate each session they attend.

6. By submitting a proposal for consideration, it is understood that you are committed to be present and to participate as proposed, if accepted. Please ensure you list any expected compensation as a component of your submission.

7. Additional information on presentation logistics and conference details will be forwarded to all successful applicants.

8. Delegates have expressed their appreciation of handouts and references; should your presentation be chosen, we encourage the use of these tools. Speakers wishing to provide handout materials must forward them electronically to the Recreation Facility Association of Nova Scotia office for reproduction prior to April 3rd, 2020. After this deadline, handouts and associated costs become the responsibility of the speaker.

9. The Conference Committee may choose more than one presentation from a single speaker; this will be decided on a case-by-case basis given the number of speaking opportunities available.

10. The ARFC Program Committee reserves the right to edit submissions for publication purposes, all content will be subject to use in the development of all conference proceedings.

11. The purpose of the session type, size, format and audience selection is to ensure that the content and style of presentations respond to the needs of the audience. We will do our best to accommodate your preference style and size of audience, but due to the format of the conference, no guarantee can be given as to the level of attendance at any session.

12. **If you have questions of concerns, please feel free to message the following ARFC Programming Committee members:**

- Brittany Hunter at rfans@sportnovascotia.ca
- Crystal Watson at cwatson@recreationns.ca

Please submit presentation to rfans@sportnovascotia.ca

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Title of Session:					
Name of Presenter(s):					
Organization:					
Street Address:					
City:		Province:		Postal Code:	
Telephone Number:			Fax Number:		
E-mail:			Website:		
Session Type:			Preferred Room Setup:		
Minimum Audience: English _____ French _____ Both _____					
Description of Session (100 words or less):					
Would your session reach a specific target audience (i.e. facility operators, programmers, recreation therapists)? If so, please state audience:					
Name of Primary Presenter:					
Compensation:					
Biography of Primary Presenter (50 words or less):					
Yes/No	Type of Equipment	Yes/No	Type of Equipment	Yes/No	Type of Equipment
	DVD Player & TV		LCD Projector		Flip Charts
	Screen		Lectern		
NOTE: Speakers are required to bring their own computer if it is required for their presentation.					
Additional Requirements:					
	Name		Phone		E-mail
Reference 1:					
Reference 2:					
<i>Information submitted for these presentations is protected by PIPEDA. Information collected will be used by the Atlantic Recreation & Facilities Conference Program Committee for the determination of successful presenters, & to assist in the marketing of this Conference.</i>					

Please submit presentation to rfans@sportnovascotia.ca